

Wiltshire Funded Places for Two Year Olds in an Early Years Setting

Request Form - This form is to be used by parents to apply for up to 15 hours of funding per week of early education.

Child's name:				Date of birth:					
Male/ Female									
Child's address including postcode:									
Detail about parent/carer applying:									
Legal Surname		Legal Forename		Title	Date of Birth		National Insurance Number or National Asylum Support Number		
Relationship to child:					Parent/carer contact 'phone number:				
Relationship to child:					Parent/carer contact 'phone number:				
Local children's centre (if known):					Please tick if registered at centre				

Please confirm which benefit(s) the family is in receipt of (please note that Disability Living Allowance for the child is not a qualifying benefit)

1. Income Support	
2. Income Based Job Seekers Allowance	
3. Income related Employment and Support Allowance	
4. Support under part VI of the Immigration and Asylum Act 1999	
5. The guaranteed element of State Pension Credit	
6. Child Tax Credit, provided you are not entitled to Working Tax Credit and have an annual household income (as assessed by HM Revenue & Customs) that does not exceed £16,190	

Data statement

This information is collected to administer two year old funding and to inform children's services planning, it is used to assess take up and geographical spread of need. The council will check information against other sources as allowed by law to verify entitlement, such as the Eligibility Checking Service (ECS) that is accessed via a secure government website which links to benefit providers. However, if the ECS has not been able to verify your benefit, we will then need to contact you to ask for evidence to show you are currently in receipt of the benefit ticked overleaf.

This information is also used to engage children's centre services. Information about children's progress will be collected for evaluation and parents/carers are offered the opportunity to contribute to this. The information requested will be held securely and will only be disclosed to staff in the Local Authority or partner agencies who have a right of access, as well as, where appropriate, to the Department of Education, Ofsted and CACI. Wiltshire Council processes all personal data in accordance with the requirements of the Data Protection Act 1998

I confirm that I have read and understood the data statement above and would like my child to have a funded place at an approved setting. (NB: Not all settings/childminders qualify to receive the funding, please check list of eligible settings available on www.wiltshire.gov.uk)

Parent/Carer Signature:

Name (printed): Date:

Funding information

Child's Date of Birth	Funding commences
1 Apr – 31 Aug	1 September
1 Sept – 31 Dec	1 January
1 Jan – 31 Mar	1 April

Please return this form to:

Karen Bird, Early Years and Childcare, Schools and Learning, County Hall, Trowbridge, BA14 8JN

e-mail: earlyyears@wiltshire.gov.uk